



**COREL DOWN UNDER INC.**

**P.O. Box 627, Heathmont, VIC 3135**

**REG. NO.A0028993V**

**Phone: 03-9876 9161 (Biz Hours)**

**Annual General Meeting 2014 Notification**

Notice is hereby given that the Annual General Meeting of MEMBERS of COREL DOWN UNDER INCORPORATED will be held at:

**Maroondah Federation Estate.**

**Greenwood Ave**

**Ringwood Vic. 3134**

**on**

**Tuesday 15th July 2014 at 7.00pm.**

**MEETING AGENDA**

1. Recording of attendance and any apologies.
2. To confirm the minutes of the previous Annual General Meeting.
3. To confirm the Financial Report for the years ending 31/6/2013 and 31/6/2014.
4. To confirm the President's Report and any other reports.
5. To elect a chairperson for the election of officers.
6. To elect the COMMITTEE of MANAGEMENT for the forthcoming year.
7. General Business.

**PLEASE NOTE**

1. Any PROXY vote must be returned on the official form either to the Secretary 24 hours PRIOR to this meeting or to the AGM itself, at least 5 minutes prior to commencement of the meeting.
2. Any NOMINATIONS for the COMMITTEE of MANAGEMENT must either be returned to the Secretary before 3<sup>rd</sup> July or at least 5 minutes prior to the commencement of the AGM.
3. Any queries on the Financial Report can be addressed to the Treasurer at the meeting.
4. Any member wishing to bring any other BUSINESS before the members at the A.G.M. must give written notice to the Secretary 7 days prior to the AGM.

General Business is expected to be concluded within 20 minutes.

*The balance of the meeting will be conducted as a regular user group general meeting*

Please address ALL and any CORRESPONDENCE to:

**COREL DOWN UNDER INC.**

**P.O. Box 627, Heathmont,**

**Victoria, 3135.**